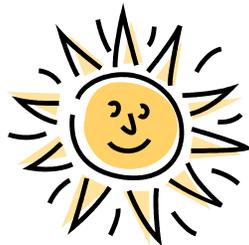


Madison Multiple Pathways (MMP) Parent/Student Handbook

Program hours: M-F 9:10AM-4:07 PM

2011-2012



Today's A New Day

The St. Louis Public Schools Student Code of Conduct Handbook covers all other rules, policies, and procedures not specified in this handbook. Students in Madison Multiple Pathways (MMP) are expected to adhere to the rules and policies listed in this handbook as well as the guidelines in the SLPS Student Code of Conduct Handbook.

Principal: Dr. Carletta Washington

118 South 7th Street

St. Louis, MO 63104

314-345-5651

(Rev. 10.2011)



Madison Multiple Pathways

Dr. Carletta Washington, Principal
Ms. Debra Falkiner, PASE Director
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carletta.washington@slps.org

2011-2012 School Year

Dear Parents/Guardians:

We are happy that you have chosen to accept your child's placement at Madison Multiple Pathways (MMP). We hope that you will find our program to be a well-rounded and nurturing educational environment for your child.

Madison Multiple Pathways is here to serve students in grades 9-12 during their long term suspension period. Our program provides a second opportunity for your child to obtain his/her education. While enrolled in our program, our faculty and staff will work with your child to help him/her to improve his/her academic performance, attendance, and/or discipline/behavior. Your child will participate in a rigorous educational program that is composed of courses in the areas of art, business, communication arts, math, physical education, science, and social studies. Student projects, guest speakers, and field experiences will help to support student learning. In addition, your child will participate in daily and/or weekly teacher assessments as well as district and state assessments to help measure his/her learning experiences.

During your child's enrollment in our program, he/she is expected to do the following:

- Be present and on time to both school and class on a daily basis.
- Come to school prepared with his/her classroom materials, supplies, and homework.
- Dress in the appropriate school uniform for school.
- Respect faculty/staff, visitors/guests, peers, and him/herself.
- Follow district, program, and classroom expectations.
- Demonstrate appropriate character, patience, and a willingness to be successful.
- Remain in supervised and assigned areas.
- Participate and complete all expected assignments and tasks in a timely manner.
- Help maintain an orderly and safe environment.

Parents/Guardians are encouraged to become actively involved in our educational program. We ask that you maintain updated contact information, attend school activities, and work with your child to help ensure that he/she meets the criteria needed for exiting your program. Please look for more information in our monthly newsletters and flyers.

We are happy to serve you and your child. If you have any questions and/or concerns, please feel free to contact us.

Sincerely,

Dr. Carletta Washington, Principal

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St. Louis Public School District

Vision

St. Louis Public Schools is the district of choice for families in the St. Louis region that provides a world-class education and is nationally recognized as a leader in student achievement and teacher quality.

Mission

St. Louis Public Schools will provide a quality education for all students and enable them to realize their full intellectual potential.

Core Beliefs

- All children can learn, regardless of their socioeconomic status, race, or gender
- The African American Achievement Gap can be eliminated
- Parents must be included in the education process
- Competent, caring, properly supported teachers are essential to student learning
- The community must be involved in encouraging high achievement for all children
- The St. Louis Public Schools are obligated to help students overcome any obstacles that may hinder their learning by forming partnerships with the entire community

Madison Multiple Pathways

Mission Statement

It is the mission of Madison Multiple Pathways to effectively educate students academically and socially so they can be successful in high school and their community.

Goal

Our goal is for students enrolled in our program to learn various strategies for appropriately addressing challenges pertaining to their academics, attendance, and behavior so that they may be able to successfully apply these strategies upon returning to the regular high school setting and community at large.

Program Description

The program at MMP is a long term alternative education program for the student who has exhibited either serious or persistent misconduct at his/her home school. The MMP program has the following fundamental objectives:

1. Understanding the misbehavior/consequence relationship
2. Analyzing the behavior which resulted in assignment to MMP
3. Accepting responsibility for the behavior
4. Developing an appreciation for the opportunities afforded at a regular high school setting
5. Modifying behavior so as not to be confronted with returning to MMP or another alternative program or facing possible expulsion

Program Entrance Criteria

Students may be referred to Madison Multiple Pathways through the Office of Innovation for committing a Type I offense (life or health threatening) which includes the following per the SLPS Student Code of Conduct Handbook:

- Weapons—possession and/or use
- Technology usage violation
- Arson
- Drugs—possession/paraphernalia, under the influence, and/or sale
- Assault/battery
- Threats or assaults on staff
- Chronic/repeated violations of Student Code of Conduct
- Rape/sexual acts
- Bomb threat
- Other illegal misconduct

The St. Louis Public Schools administration does reserve the right to place a student in the Multiple Pathways Program at any time—if it is in the best interest of that student and others.

Length of Placement

Students are placed in the Multiple Pathways Program for a minimum of one school semester. If a student's goals are met and progress is documented, students are able to return to a regular high school setting. The length of stay may also be extended for additional semesters for excessive unlawful days of absence. However, if it is in the best interest of the student and others, placement in the Multiple Pathways Program may be increased or decreased at the discretion of the district administration.

*Students are considered chronically or habitually truant after their third unexcused absence.

Exit Criteria

Students will be recommended to transition back to the regular high school setting based on consideration of the following criteria:

- The student's expulsion term (e.g., one semester, two semesters, etc.)
- The student's attendance (85% attendance record from the date of his/her enrollment in the alternative educational setting to the date of his/her transition consideration)
- The student's academic progress (i.e., current grade point average of 2.5 or above)
- The student's behavior (NO Type I or Type II offenses committed by the student from the date of his/her enrollment in the alternative educational setting to the date of his/her transition consideration)
- The student's ability to complete a minimum of 20 hours of community service, 20 hours of extracurricular activities, or a combination of both.
- The student's ability to obtain three (3) favorable letters of recommendation from teachers.
- The student's ability to successfully complete his/her Exit Transition Interview.

*In addition, parents will be required to attend 3 parental involvement activities as part of their child's exit criteria.

MMP Curricular and Social Framework

Academics

- Art, business, communication arts, math, physical education, science, and social studies will be taught at each student's grade level using a variety of texts and supplemental materials.
- The pacing of instruction and the timing of curricular units and topics will coincide with the instruction in the regular high school setting.
- A student with an IEP will continue to work towards progressing in the goals of his/her educational plan.
- Work completion and academic progress will be monitored; therefore, return to the regular high school setting is contingent upon a student's academic, attendance, **and** behavior progress.

Multiple Motivational Possibilities (MMP) Liaison

- Our MMP Liaison will work with students to help them to develop strategies that they can successfully apply to situations involving their behavior. Strategies may include—but not be limited to—
 - Counting to 10
 - Journaling
 - “Let's talk about it”
 - Short time out/separation from group
 - Self-reflection
 - Leadership Development

Guidance

- Our counselor will be working with alternative education students on a regular basis.
- Our counselor will use a combination of small-group and individual counseling sessions.
- The following topics are to be covered with each student, depending upon individual needs:
 - Communication
 - Decision making
 - Self-monitoring and control
 - Anger management
 - Conflict resolution
 - Social skills
 - Character development

Social Worker

- Our social worker will be working with alternative education students and their families on a regular basis.
- Our social worker will use a variety of agencies, organizations, and resources to assist alternative education students and their families.

Parent Liaison

- Our parent liaison will be working with parents to provide information and resources for helping their child to be successful in their academic, attendance, and behavior while enrolled in MMP.
- Our parent liaison will be working with MMP faculty/staff to develop parental engagement activities.

Madison Multiple Pathways Expectations

**For violations of MMP expectations, students may experience a warning, separation from peers, student conference, loss of privileges, parent call, parent conference, referral to the school counselor, referral to the school social worker, referral to the principal, recommendation for an additional semester enrollment in our program, removal from our program, retribution, and/or legal prosecution, depending upon the nature and/or severity of the situation and/or degree of student behavior/response.*

Arrival and Dismissal

Students are to arrive to school via regular district offered transportation, parent/guardian drop-off, or walking. Students should NOT arrive on campus until **8:45 AM** in order to ensure adequate supervision. During regular program hours, students will be dismissed at **4:07 PM**. Parents/guardians who pick up their child(ren) are asked to do so no later than **4:20 PM**. Students who will be walking home are expected to leave campus no later than **4:20 PM**.

Door #3

Students should enter the building using Door #3 from 8:45 AM - 9:10 AM.
Students should exit the building using Door #3 from 4:07 PM - 4:17 PM.

Door #1

Students should enter and exit the building using Door #1 from 9:10 AM - 4:06 PM.

Upon arriving to school, students are to report DIRECTLY to the security check point, their locker, and then to the cafeteria. Students may not go to any other areas of the building unless escorted or issued a pass by an adult.

Attendance

In accordance to school board policies R5119.6, R5113.2, and P5110 as well as state and city law, student attendance is vital to successful completion of our program and return to the regular high school setting. Therefore, a student who does not provide proper documentation of his/her absence(s) and/or misses more than 5 days or 3 consecutive days without sufficient cause may be withdrawn and referred to the school social worker.

However, when it becomes necessary for a student to miss school such as during an illness, the parent/guardian MUST notify the **Main Office (314-345-5651)** as soon as possible. When the student returns to school, he/she MUST bring a signed statement from the parent/guardian stating the reason for his/her absence.

If a student is out of school for 3 or more days due to health-related issues, he/she MUST return with a doctor's note, giving approval for his/her return to school. During extended health-related absences, the school nurse will review the doctor's statement and clear the student to attend class.

Student attendance while enrolled in MMP will be considered during the exit interview. The student attendance goal is 85% or better.

Behavior In addition to following the expectations outlined in this handbook and those in the SLPS Student Code of Conduct, MMP students are expected to also:

1. Help maintain an environment that is conducive to learning as well as safe and orderly.
2. Walk on the right in the hall and on the stairs as well as allow others to pass when needed.
3. Maintain a quiet, peaceful, and appropriate conversation (free of profanity and negative insults) conversation with those within close proximity to them.
4. Keep the halls, bulletin boards, classrooms, restrooms, lockers, computers, textbooks, desks, tables, walls, and other areas/property of the building neat, orderly, and free of trash, graffiti, etc.
5. Remain in assigned area, unless escorted or given permission and a pass to leave.

Please know that all student behavior while enrolled at MMP will be considered during the exit interview. The student behavior goal is NO Type I or Type II Offenses. Parents will be able to monitor their child's behavior on a daily and weekly basis.

Bullying

The district prohibits bullying (including cyber bullying and texting) as defined by this policy. Retaliation against anyone involved in the complaint process is violation of District policy. Bullying occurs when a student or groups of students engage in written or verbal expression or physical conduct that:

1. Will have the effect of physically harming a student or staff member, damaging a student's/ staff's property, or placing a student/staff member in reasonable fear of harm to the student's/staff's person or damage to the student's/staff's property; or
2. Is sufficiently severe, persistent, or pervasive that the action or threat creates an intimidating, threatening, or abusive educational environment for a student or staff member.

Bus Expectations

Riding the school bus is a privilege—not a right. Improper behavior may result in a student being removed from riding the bus either on a temporary or permanent basis. If removed from the school bus, parents WILL be held responsible for their child's transportation. If students do not attend school during their bus suspension, they will be referred to the school social worker. Any offense committed by a student on a district-owned or contracted bus shall be punished in accordance with the Student Code of Conduct. The bus is an extension of the classroom and misbehavior will not be tolerated. Two (2) digital cameras are on every bus to record the activity that occurs throughout the bus and at the bus door.

Please keep the following in mind:

1. The bus driver is in charge. Student MUST obey the driver.
2. Students are to ride their assigned busses as well as board and exit at their assigned pick up and drop off location.

As a passenger, you are also expected to do the following:

1. Be seated immediately and remain facing forward. Remain seated until the bus arrives at their stop and you receive instructions to unload.
2. Hold books and all personal items in your lap. Do not block the aisle.
3. Pets and animals, except service animals, of any kind are not permitted on the bus.
4. Extending arms, legs or head out of the bus is prohibited.
5. Throwing objects on the bus or out the window is prohibited.
6. Refrain from distracting or talking to the bus driver except in an emergency.
7. Tampering with or damaging bus equipment is prohibited. Students and/or parent/guardian will be held liable.
8. Fighting, pushing, shoving or creating loud disturbances is prohibited.
9. Smoking, eating and drinking are not permitted.
10. Place trash in receptacle provided near front of bus.
11. Use of profanity or obscene gestures is prohibited.
12. Bringing weapons of dangerous instrument of any kind is prohibited.
13. Be aware that the St. Louis Metropolitan Police may stop and search any school bus at any time for illegal items. Students found with weapons, liquor, drugs, etc., will be arrested.
14. Observe all rules of conduct governing student behavior.

Behavior before and after school (bus, bus area, drop-off area, walking to and from school) will be monitored and could impact their ability to return to the regular high school setting. Additional expectations regarding bus expectations can be found in the SLPS Student Code of Conduct Handbook.

Cafeteria

- Food and beverages are only permitted in the cafeteria. All students are expected to eat breakfast between 8:45 AM and 9:05 AM. Students are also expected to eat lunch in the cafeteria only during their assigned lunch period.
- While in the cafeteria, each student is expected to remain seated at one table; engage in quiet, peaceful, and appropriate conversation (free of profanity and negative insults) with those seated at the table with him/her; respect the food, drink, and space of those seated at the table with him/her; and to maintain a clean eating area.
- Every student is expected to empty his/her trash and to clean his/her area, prior to leaving the cafeteria.
- Students are expected to report to their room assignments, immediately, upon exiting the cafeteria.

Classroom Assignments, Quizzes, Tests, and Homework

Students work **MUST** be written in cursive, using traditional blue or black ink; pencil is to be used for math. Student work **MUST** be neat with a complete heading (student's name, subject and class period, date, teacher's name, and the title of the assignment). In addition, students are expected to complete **ALL** assignments/work.

Student work performance while enrolled in MMP will be considered in the exit interview. The student work performance goal is a grade point average of 2.5 or higher.

Early Dismissal

Early dismissals will be granted only if the student has a written note from a parent/guardian. That note should include the dismissal time, reason for dismissal, and telephone number where the parent may be reached to verify the request. *The note **MUST** be given to the Main Office staff before the start of the first class of the day.* Students will be notified of the status of the early dismissal request prior to the end of the school day.

Electronic Devices

Students are expected to place their cell phone, radio, electronic game, camera, tape/CD player, etc. in their locker during program hours. Students who use these items on the school bus are expected to use them in a responsible manner. Inappropriate use and/or repeated requests for items to be put away may lead to confiscation and/or other more severe consequences based on the student's behavior/response.

*District faculty/staff are not responsible for the damage, loss, and/or theft of electronic items; therefore, it is strongly advised that these items remain at home.

Grades—Progress Reports and Report Cards

Students will receive a progress reports and report cards for each quarter that he/she is assigned to MMP. Parents will also receive a weekly report of their child's academic progress. It is imperative that students and parents monitor academic progress on a regular basis. *Students enrolled at MMP must have obtained a grade point average of 2.5 or higher by their scheduled exit interview.*

Graduation—Ceremony Participation and Requirements

POLICY ON PARTICIPATION IN GRADUATION EXERCISES

Participation in graduation exercises is a privilege - not a right. Students participating in commencement exercises shall complete all requirements for graduation as established by the Missouri Department of Education and Saint Louis Public Schools and shall not have been assigned to an alternative school during any portion of the current school year. Students in an alternative school are eligible to participate in a graduation organized and held through an alternative school. Students shall pay all assessed fees and shall not be under suspension. Students in a dropout recovery program are not eligible to participate in regular graduation but are eligible to participate in a graduation organized and held through an alternative school.

Students not permitted to participate in commencement exercises may still receive a diploma and any other honors that were otherwise earned by the student, if such student has successfully completed the minimum curriculum requirement of the Missouri Department of Education and the Special Administrative Board. An alternative school shall allow students to participate in a separate commencement ceremony.

To qualify as Valedictorian or Salutatorian of the Senior class, a student must complete at least six (6) consecutive semesters at the high school from which the student will graduate.

GRADUATION REQUIREMENTS CLASS OF 2010 & BEYOND

Mathematics 3	<u>Grade Level Classification</u>
Social Studies 2 ½	Freshman 0 to 6 credits
Health ½	Sophomore 7 or above
Physical Ed. 1	Junior 13 or above
Practical Arts 1	Senior 19 or above
Personal Finance ½*	
Fine Arts 1	
Communication Arts 4	
Science 3	
Electives 7 ½	
<hr/>	
Total 24	

Note: Students must also pass the Missouri and U.S. Constitution tests.

*Personal Finance is a Social Studies credit

24 Units

Math	Science	Communication Arts	Electives	Fine Arts	Personal Finance	Practical Arts	Health & Physical Ed	Social Studies
<i>3 Units</i>	<i>3 Units</i>	<i>4 Units</i>	<i>7 ½ Units</i>	<i>1 Unit</i>	<i>½ Units</i>	<i>1 Unit</i>	<i>1 ½ Units</i>	<i>2 ½ Units</i>

Insubordination

Students are expected to adhere to the SLPS and MMP handbooks and expectations at ALL times. Students are NOT expected to be openly defiant, refuse to follow adult instruction, back talk adults, cause a scene, bring inappropriate attention to themselves, humiliate or belittle adults, and/or do anything that demonstrates a refusal to comply with reasonable adult intervention and/or detracts from the overall educational environment.

Late Arrival

Parents are expected to contact the schools when their child will be arriving to school after 9:10 AM. Parents should enter the building with their child through Door #1. Those who are consistently late may be referred to the school social worker, depending on the nature of the situation.

Leaving Assigned Area without Permission (Building, Cafeteria, Class, Gym, Office, Etc.)

Students are expected to remain in their assigned area under the supervision of MMP Faculty and Staff at ALL times! NO student should take it upon him/herself to leave any assigned area without being authorized to do so! Should permission be granted, students are expected to go directly to the location to which they have permission for the specific purpose for which their leave was intended.

Lockers

Each student will be assigned a locker. Since each student is responsible for everything that is in his/her locker, *students are NOT permitted to share their locker with anyone, under any circumstance*. In addition, students are strongly advised to keep their locker combinations private. All student belongings (cell phones, purses, book bags, jackets, etc.) are expected to be kept in his/her lockers for the duration of the school day. Students will visit their lockers only during specific supervised times.

Morning Meeting

Students are expected to attend and participate in Morning Meeting on a daily basis. *Students are asked to complete their breakfast in a timely manner so that they may report to the gym by 9:00 AM each day for Morning Meeting*. Students are expected to remain in the gym and to participate in morning activities. This is a fun, relaxing way to begin the school day with activities focused on team building, character education, small group discussion, and more!

Medication

Students who require medication MUST provide proper documentation, keep the medication in its original container, take the medication in the presence of MMP faculty/staff in the Main Office according to dosage requirements, and report to the Main Office to drop off and pick up their medication immediately upon arriving to school and at the end of the day before going home. *Due to allergies and other matters related to individual dosage requirements (etc.), students may NOT share their medication with others*.

Profanity

Students are expected to refrain from swearing, cursing, using language that is sexual, and/or making obscene gestures directed toward students or adults and/or in the presence of their peers, MMP faculty and staff, district personnel, guests, and visitors. Students are also expected to refrain from the use of language that makes another individual feel uncomfortable in any way.

Prohibition against Dangerous and Illegal Items and Substances

Students must come to academic and school functions without being under the influence and/or bringing any item prohibited by law or policy or using, possessing, distributing or selling drugs, tobacco, or alcohol. *Such activities are strictly prohibited on school property, on the school bus, or at school functions and will result in a recommendation for expulsion and referral for prosecution.*

Racial Harassment

All forms of racial harassment are prohibited at school, on school property, and at all school sponsored activities, programs or events. Students who believe they have been the victim of racial discrimination or who have witnessed an act of racial discrimination should report the incident to a teacher or the Main Office immediately.

School Closings

In the event of inclement weather, school closing announcements will be made on local television and radio stations. You may also obtain information by the **SLPS Information Line (314-231-3720)**. In some instances, the SLPS Student Information System (phone alert) will call you; therefore, it is imperative that we have accurate contact information on file for your student. Please inform the Main Office if your address and/or telephone information changes.

School Communication Devices

Students may NOT use the school phones and/or the school intercom system without permission from MMP personnel. These communication devices are to be used for classroom and school situations for which MMP faculty and staff deem an emergency.

School Property and Technology Use

Students are expected to follow the rules and regulations as outlined in the Student Code of Conduct Handbook. Damage and/or misuse of school property (books, desks, lockers, etc.) and technology (Internet, computers, TV, DVD, VCR, projectors, Smart boards, etc.) can lead to a parent conference, privileges being revoked, and/or other more severe consequences.

School Uniform Policy

Students enrolled in an Alternative Education Program shall be required to dress in accordance with the School Uniform Policy in effect at the Alternative Education Program. The manner of a student's wear of the school uniform shall be neat, clean, properly fitted, age-appropriate and suitable for the learning environment. It is the responsibility of parent(s)/guardian(s) to ensure that their child/children dress in compliance with the requirements of the School Uniform Policy.

Requirements

A. Shirts/Blouses

- a. Students must wear plain white, navy blue, black, or grey long or short-sleeved shirts/blouses.
- b. With the exception of school approved logos, shirts may not have insignias, logos, labels, words or pictures.
- c. Shirts must be appropriately sized and tucked in.
- d. Shirts shall be long enough to cover the midriff while sitting or standing. Furthermore, shirts must cover the chest and back so the chest and the back of the body are not inappropriately exposed.
- e. Undergarments may not be visible at any time.
- f. Non school-logo T-shirts and sleeveless clothing are not acceptable replacements for uniform shirts.
- g. No see-through or mesh clothing that will reveal the body or reveal undergarments shall be allowed.
- h. Students may wear plain sweaters or sweat shirts without hoods over school uniforms. The sweaters or sweat shirts may be solid white, navy, or grey.
- i. Sweaters, with the exception of school approved logos, must be plain white, navy blue, or grey and may not have insignias, logos, labels, words or pictures.

B. Pants

- a. Uniform pants must be solid khaki or solid black.
- b. No blue jeans will be allowed.
- c. Pants must be free of graphics and embroidery. With the exception of small labels, they may not have insignias, logos, words, or pictures.
- d. No pants with pockets halfway down the legs (cargo or painter) will be allowed.
- e. Pants must be appropriately sized. No baggy or sagging pants will be allowed. No "low rise" clothing is allowed. Pants must not be worn with the waistband below the hipbone.
- f. Pants shall be worn appropriately (not inside-out or backwards), no rolled up pants legs, etc.
- g. No see-through or mesh clothing that will reveal the body or will reveal undergarments shall be allowed.
- h. If belts are worn, they must be plain black, navy or brown belt with a plain belt buckle that is not oversized. All belts must be buckled. Belts shall be worn with all clothing that includes belt loops.

C. Coats

- a. Coats, jackets, hoodies and other cold weather outerwear may not be worn inside the school building during the school day. These items should be placed in the student's locker. *During cold weather, students may wear plain white, navy blue, black, or grey sweaters.*

D. Shoes

- a. Shoes shall be worn at all times. Shoes shall conform to special requirements such as P.E. class.
- b. Students are permitted to wear athletic/tennis shoes or other sturdy shoes.
- c. Shoelaces must be tied and match shoes.
- d. No flip flops, backless sandals or mules, crocs, house slippers, heels/pumps, or any shoes that pose safety concerns shall be worn.

E. Other Clothing Items or Accessories

- a. Students may not wear large pendants or medallions.
- b. No adornment is allowed that reasonably could be perceived as or used as a weapon (such as chains, spikes, etc.).
- c. No gang-related clothing, accessories, symbols or intimidating manner of dress, as identified by local law enforcement agencies, are allowed.
- d. No headwear and no sunglasses shall be worn inside school buildings.
- e. No bandanas shall be allowed.
- f. Only school activity buttons, approved by the principal, are permitted to be worn on a student's school uniform.

F. Other Uniform Requirements

- a. Students are expected to be dressed according to the uniform standards at all times when school is in session.

In addition to being required to wear school uniforms, all students are to be well groomed and dressed appropriately for school and school activities. A student's dress and/or appearance shall:

1. Support, not disrupt, the learning environment.
2. Constitute no threat to health or safety.
3. Be tasteful and not construed as obscene.
4. Reflect practices of good hygiene and cleanliness.

Students who do not comply with the School Uniform Policy may be excluded from participating in certain school programs, including graduation ceremonies. The following is a progressive disciplinary plan for students who are considered non-compliant with the School Uniform Policy.

- 1st offense – Verbal Warning and/or Uniform Replacement
- 2nd offense – Uniform Replacement and/or Phone call to parent(s)/guardian(s)
- 3rd offense – Uniform Replacement, Referral to social worker, and parent contact
- 4th offense – Administrative conference with parent(s)/guardian(s)/student

Searches and Interrogations

In accordance with the SLPS Student Code of Conduct, a student's outer clothing, pockets, or property may be searched at any time. In the context of school discipline, a student has no claim to the right not to incriminate himself/herself. Administrators, teachers, and other professional personnel may question a student regarding the student's own conduct or the conduct of other students.

Sexual Harassment

SLPS believes that every student has the right to attend District schools and programs free from all forms of discrimination on the basis of sex, including sexual harassment. *All students are expected to treat one another courteously, with respect for the other person's feelings to avoid behaviors known to be offensive, and to stop these behaviors when asked or told to do so. Sexual harassment consists of unwelcomed sexual advances, request for sexual favors, or other inappropriate verbal, written, or physical conduct of a sexual nature*

directed toward any other individual. If a student is sexually harassed, he/she should report the incident to a teacher or the Main Office immediately.

Skipping Classes

Students are to attend ALL classes and to remain in their assigned area under the direct care and supervision of MMP faculty/staff at ALL times during the school day, including breakfast and lunch.

Supplies

The following supplies are recommended for students attending MMP: blue or black ink pens, pencils for math, eight 2-pocket folders, eight 70 or 80 sheet wide ruled notebooks, one pack of wide ruled loose leaf paper (200 sheets), pocket dictionary, box of tissue, bottle of hand sanitizer.

Tardiness to Classes

Students have 3 minutes to pass from one class to the next; this includes after breakfast, going to lunch, returning to class from lunch, and leaving the building to go to the busses at dismissal. They are expected to move quietly, safely, and swiftly throughout the halls. Upon entering the classroom, students are expected to be in their seats with their required supplies, class materials, and homework so that the teacher can begin instruction immediately.

Theft

Students are expected to respect the property of their peers and adults. *Students are NOT to take and/or use anything that does NOT belong to them.* If students need to use and/or borrow something from someone else, they should obtain permission FIRST. If students find something, they are strongly advised to return the item to its rightful owner or to seek adult assistance with finding the rightful owner.

Weapons

Students attending MMP who are found in violation of the district's weapons policy will result in a recommendation for expulsion and referral for prosecution.

Weekly Point Sheet

Each student's academic, attendance, and behavior progress in each class will be recorded on a weekly basis. All students MUST return their point sheet with a parent signature. Weekly point sheets will be used to monitor student achievement, attendance, and discipline. *These forms will be used as the basis for teacher recommendations for student exit interviews.* Therefore, it is imperative that students take this process seriously.

Student Misconduct Classifications

TYPE I

(Life/Health Threatening or Dangerous Conduct)

(Not Life or Health Threatening)

Weapons/Possession/Use

Technology

Arson /Explosives

Drugs/Influence

Drugs/Possession/Drug Paraphernalia

Drugs Sale

Assault/Battery

Extortion/Coercion

Chronic/Repeated Code of Conduct Infractions

Rape/Sexual Acts

Bomb Threat

Other Illegal Misconduct

TYPE II

Sexual Misconduct/Sexual Harassment

Insubordination/Disrespect

Indecent Exposure

Theft

False Alarms (May be a Type I or II)

Bullying/Hazing (May be a Type I or II)

Fighting

Threats or Assaults on Staff

Indecent Exposure

Gambling

Trespassing

Vandalism

Racial Harassment

TYPE III

(Most Common)

Class Cutting/Truancy/No Hall Pass/

Leaving Campus without permission

Disorder/Disruption

Forgery

Profanity

Refusal to Identify Self

Smoking

Tardiness (Chronic)

Verbal Abuse

Possession of an Electronic Device

Other Related (e.g., repeated Sagging)

TYPE IV

(Bus Behavior)

Use of Profanity

Throwing Objects Outside of Bus

Throwing Objects Inside & Out of Bus

Tampering with Emergency Door

Refusal to Stay Seated

Pushing/Shoving Boarding or Exiting

Yelling at People Outside of the Bus

Sticking Head, Hands out of Window

Eating or Drinking

Type I Behavior (Life/Health Threatening or Dangerous Behavior)

Students charged with behavior classified as Type I must be immediately suspended and removed from school. Principal will report Type I incidents as soon as reasonably practical to the appropriate law enforcement agency.

First Offense: 10 day out of school suspension with a referral for a district discipline conference with recommendation for alternative school and/or expulsion.

Subsequent Offense: Long-term out of school suspension or expulsion and referral for prosecution

Type II Behavior (Not Life or Health Threatening)

A student charged with behavior classified herein as Type II shall be subject to the following disciplinary actions:

First Offense: Short-term up to 10 days out of school suspension

Subsequent Offenses: 10 days out of school suspension and/or a referral for a district discipline conference with recommendation for expulsion or alternative placement.

Type III Behavior

Principals and staff are encouraged to review the materials in the handbook referring to Type III behaviors and be collaborative and consistent in sharing the information with students and parents. It is advised that site based conversation be conducted to ensure the highest level of staff consistency as possible when administering Type III referrals and consequences. *Note: SLPS personnel are not responsible or will not be held liable for electronic devices brought to school and confiscated in compliance with the policy.

First Offense: Notify parent, conference with student, or In-School Suspension.

Second Offense: Administrative conference for 1-3 day suspension

Subsequent Offenses: Administrative conference for short-term suspension

Type IV Behavior (Bus Transportation and Resulting Consequences)

While at the bus stop parents/guardians shall be responsible for their child's behavior prior to the arrival of the bus and after departure of the bus. The District is not liable for supervision at the bus stop, but SLPS may discipline students when their actions at the bus stop causes or is likely to cause a material and substantial disruption to the operations of the school. Supervision of SLPS students begins when students get on the bus. It is important for students to stand off the roadway while awaiting the bus. Students must be at the bus stop at least ten (10) minutes before the scheduled arrival time.

Riding the school bus is a privilege—not a right. Improper behavior may result in a student being removed from riding the bus either on a temporary or permanent basis. Any offense committed by a student on a district-owned or contracted bus shall be punished in accordance with the Student Code of Conduct. The bus is an extension of the classroom and misbehavior will not be tolerated. Two (2) digital cameras are on every bus to record the activity that occurs throughout the bus and at the bus door. A student charged with behavior classified herein as Type IV shall be subject to the following disciplinary actions:

First Offense: Principals may conference with student and/or parent, telephone call to parent, letter to parent, in-school suspension, or one-day bus suspension.

Second Offense: Three day bus suspension

Subsequent Offenses: Four to ten day bus suspension: may result in long-term suspension from bus inclusive of bus suspension remainder of school year.

During the suspension of bus privileges, it is a parent's/guardian's responsibility to provide the student's transportation to and from school. Suspension of bus privileges in excess of three (3) days requires the approval of the superintendent or designee (Transportation Department). Suspension of bus privileges for special education students in excess of three (3) days requires the approval of the Executive Director of Special Education/designee.

GLOSSARY

Arson - the willful burning or attempt to maliciously burn or set fire to a school building or property located on school grounds or any property rented by or on loan to the school

Assault/Battery - intentionally causing or attempting to cause serious physical injury, or behaving in a way that could reasonably cause physical injury to the student or any other person

Bomb Threat - making a false statement regarding the possession or location of a bomb or explosive device on school property, at any school sponsored activity or any vehicle in service on behalf of the SLPS District.

Bullying/Hazing/Cyber Bullying - any activity, on or off school grounds, that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous humiliating stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or school-sponsored activity. Bullying includes, but is not limited to the intimidation or harassment that causes a reasonable student to fear for his or her physical safety or property, physical actions, including violence, gestures, theft, or damaging property; oral or written taunts, including name-calling, put-downs, extortion, or threats; or threats of a retaliation for reporting such acts. Bullying may also include cyber bullying or cyber threats. Cyber threats are online materials that threaten or raise concerns about violence against others, suicide, or self-harm.

Disorder/Disruption - Intentional acts or conduct in the classroom, in the school building or upon school grounds that disrupts the education process.

Electronic Communication Devices - beepers, cell phones, cell phones with cameras, CD players, walkie-talkies, laser pointers, etc. Students shall not possess, transmit or use any type of portable electronic communications system on school premises or any SLPS sponsored event, excluding after school athletic events.

Extortion - obtaining or attempting to obtain money or property of value from an unwilling person or forcing an individual to act either by physical force or intimidation (threat)

Fighting - physical conflict between two or more persons that does not cause physical injury in which both parties have contributed to the conflict, either verbally or by physical action

Forgery - Making, completing, altering or authenticating any writing so that it purports to have been made by another.

Gambling - playing any game of chance or skill for money or anything of value

Gang/Group Behavior - three or more students having a common identifying sign/symbol or identifiable leadership who constantly or regularly associate in the commission of criminal activity.

Gang/Group Fight - a fight between rival gangs or organized group of adolescents.

Gross Insubordination/Disrespect - knowingly and unjustifiably refusing to comply with reasonable requests from school authorities; directing profanity and verbal abuse toward students or adults; threatening to inflict injury or bodily harm; displaying aggressive behavior which is intended to be demeaning, derogatory and/or confrontational.

Illegal or Serious Misconduct - any other offense, which may include: gang warfare, group fighting with more than two participants involved in physical confrontations; threatening the life of another person; possession of any instrument that can be reasonably perceived as a weapon; possession with intent to distribute or distribution of counterfeit drugs, or drug-related paraphernalia; possession or distribution of pornographic pictures or materials; and any other acts which constitute criminal conduct under federal, state or city laws, or which are life health threatening or dangerous conduct.

Indecent Exposure - knowingly exposing the genitals, breasts, buttocks, and/or sagging under circumstances in which such actions are likely to cause an affront or alarm. Also, see-through or mesh garments, midriff blouses or shirts, tank tops, spaghetti straps, exposure of undergarments of any type, cleavage, low-riding pants, and clothing with obscene or suggestive statements or symbols are prohibited. Also prohibited is any apparel that advertises or promotes sex, drugs or alcohol. Shoes must be worn at all times.

Insubordination - willful or continued willful disobedience of any reasonable request or regulation, or voicing of disrespect to those in authority

OSS - Out-of-school suspension

Profanity - swearing, cursing or making obscene gestures directed toward students or adults

Rape/Forced Sexual Acts - committing or attempting to commit forcible rape as defined in section 566.030, RSMo or forcible sodomy as defined in section 566.060, RSMo.

Racial Harassment - name calling, jokes, slurs, rumors, innuendo, or belittling; graffiti, notes or cartoons, offensive or graphic posters, words or actions that hurt one's feelings, derogatory remarks, gestures, bullying.

Sexual Harassment - unwanted sexual advances, requests for sexual favors, sexually motivated physical or verbal conduct, communication of a sexual nature or conduct based on gender when such conduct has the purpose or effect of unreasonably or substantially interfering with an individual's education or that creates an intimidating or hostile environment. Examples of conduct that may constitute sexual harassment or discrimination include verbal harassment or abuse, pressure for sexual activity, inappropriate patting or pinching and intentionally brushing against the body.

Theft - stealing or attempting to steal the money or property of another

Trespassing - being in or around a school building or in a particular place on school grounds, or on a school bus without permission or refusing to comply with a request to leave school premises, or leave the bus.

Unauthorized Entry - Students entering into the school or certain areas of the building without permission; allowing or assisting any individual(s) to enter a District facility other than through designated entrances or allowing unauthorized persons to enter a District facility through any entrance; and returning to school premises while serving a suspension.

Vandalism - willful or malicious destruction, defacing, and/or damage of school property or the property of another (i.e., damaging textbooks, lockers, equipment, walls, furniture, writing gang graffiti, etc.)

Weapon - a blackjack, a firearm, an explosive weapon, a firearm silencer, a gas gun, a machine gun, a projectile weapon, a bullet(s), rifle, a short barrel, a shotgun, a spring gun, any type of fireworks (including smoke bombs or firecrackers), any type of explosive devices, or a switch-blade. SLPS policy on weapons includes all types of knives and is expanded to include a razor or razor blade, mace, club, chain, nail file (when used to inflict physical injury), and brass knuckles. The improper use of any object, instrument or device also falls within this provision.



Carletta Washington, Ed.D.
Principal

Debra J. Falkiner
Director, Parent and Student Engagement

PARENT/GUARDIAN AFFIDAVIT

Dear Parents/Guardians,

We know that you share the Madison Multiple Pathway’s goal of providing a safe, orderly, and pleasant school environment that will allow your child to experience success. In order to help us reach that goal, we ask you to please read and review our MMP and SLPS Parent/Student Handbook.

After you have reviewed our MMP and Parent/Student Handbook, please sign the affidavit below, and return the signed page to our main office. This document acknowledges your receipt of this information for which every Madison Multiple Pathways and St. Louis Public Schools parent/guardian and student are responsible. Thank you for your cooperation in helping to make our school a safe place in which to learn.

Student/Parent Agreement:

I have received, read, and reviewed the Madison Multiple Pathways and St. Louis Public Schools Parent/Student Handbook. I agree to abide by their provisions.

Please sign and return to school.

Student/Parent/Legal Guardian Agreement:

I have received, read, and reviewed the Madison Multiple Pathways and St. Louis Public Schools Parent/Student Handbook. I agree to abide by their provisions.

(Signature of Parent/Guardian)

(Home or Cell Phone)

(Signature of Parent/Guardian)

(Home or Cell Phone)

(Date)

(Work Phone)

(Date)

(Work Phone)

Madison Multiple Pathways (MMP) Parent/Guardian Pledge

- As the parent/guardian I, _____, fully understand the policies and procedures described in this handbook, and agree to work with my child to ensure his/her success.
- As the parent/guardian I, _____, fully understand that I must work with my child to ensure his/her success.
- As the parent/guardian I, _____, fully understand that I must work with MMP to ensure my child’s success.
- As the parent/guardian I, _____, fully understand that I must attend at least 3 parent/school activities.
- As the parent/guardian I, _____, fully understand that my child will need to meet all of the requirements of the exit criteria in order to have the opportunity to return to a regular high school.

(Signature of Parent/Guardian)

(Date)

(Home or Cell Phone)

(Work Phone)

(Signature of Parent/Guardian)

(Date)

(Home or Cell Phone)

(Work Phone)

(Principal’s Signature)

(Date)



Carletta Washington, Ed.D.
Principal

Debra J. Falkiner
Director, Parent and Student Engagement

STUDENT AFFIDAVIT

Dear Students,

We want you to share in the Madison Multiple Pathway’s goal of providing a safe, orderly, and pleasant school environment that will allow you to experience success. In order to help us reach that goal, we ask you to please read and review our MMP and SLPS Parent/Student Handbook.

After you have reviewed our MMP and SLPS Parent/Student Handbook, please sign the affidavit below, and return the signed page to your teacher/main office. This document acknowledges your receipt of this information for which every Madison Multiple Pathways student and parent/guardian are responsible. Thank you for your cooperation in helping to make our school a safe place in which to learn.

Student/Parent Agreement:

I have received, read, and reviewed the Madison Multiple Pathways and St. Louis Public Schools Parent/Student Handbook. I agree to abide by their provisions.

Please sign and return to school.

Student Agreement:

I have received, read, and reviewed the Madison Multiple Pathways and St. Louis Public Schools Parent/Student Handbook. I agree to abide by their provisions.

(Signature of Student)

(Date)

Madison Multiple Pathways (MMP) Student Pledge

- I, _____, fully understand that I must adhere to all school policies and procedures. This also includes all classroom policies and procedures.
- I, _____, fully understand that I must complete my classwork, homework, projects, quizzes, and tests from the date enrolled. I pledge to participate in all class activities and daily lessons so that I will maintain a grade point average of 2.5 or better.
- I, _____, fully understand that my attitude and behavior are to be conducted in an appropriate manner while in attendance at MMP. I will practice reciprocal respect by getting along with others, respecting the opinions and uniqueness of others, using appropriate professional language, and respecting the overall learning environment.
- I, _____, fully understand that I am to maintain at least an 85% attendance rate, and make up any missed work should I be absent.
- I, _____, fully understand that I am expected to participate in a minimum of 20 hours of community service, 20 hours of after-school activities, or a combination of both for a total of 20 hours.
- I, _____, fully understand that I will need to obtain 3 favorable teacher recommendations in for my exit interview.
- I, _____, fully understand that I must complete a successful exit interview and have met my attendance, achievement, and behavior goals as well as the other required exit criteria in order to return to a regular high school setting.
- I, _____, do hereby submit to the terms of this pledge. My signature below indicates my willingness to adhere to all school/classroom rules and procedures so that I may become a better student.

Student's Signature _____ Date _____

Teacher's Signature _____ Date _____